

SACRED HEART CATHOLIC SCHOOL

455 Pigeon Avenue, Williams Lake, BC V2G 4R5

Phone: (250) 398-7770 Fax: (250) 398-7725

email: principal@sacredheartwl.com or admin@sacredheartwl.com



SCHOOL INFORMATION

Monthly calendars and meal plan menus will continue to be sent home in hard copy. School calendars and newsletters/reminders will be sent out by email at least twice each month and will be posted online. Please advise the school of any changes in your name, address, phone number, or emergency contacts. It is important that the school have the most current information.

PLACES TO FIND INFORMATION:

Keep yourself informed!

- ◆ Email
- ◆ School website: www.sacredheartwl.com
- ◆ Sacred Heart Catholic School (Families Facebook Page)
- ◆ Freshgrade (classroom updates and information)

IMPORTANT DATES

- | | |
|-----------------|---|
| Wed. Sept. 08 | First day of School! Start: 8:50AM. Early dismissal: 11:20AM |
| Thurs. Sept.09 | After school program starts
Kindergarten dismissal: 12:00PM. Gr.1-Gr.7 dismissal: 2:50PM. |
| Fri. Sept.10 | Kindergarten dismissal: 12:00PM. Gr.1-Gr.7 dismissal: 2:50PM. |
| Mon. Sept. 13 | First day of Meal Plan program |
| Mon. Sept. 13 | Gavin Lake Day Trip — Grade 6 and Grade 7 students. Please get your Permission slips from Mrs. Davis—sign them and return so your child can attend. |
| Tues. Sept. 21 | Terry Fox School Run & Fundraiser “Toonies for Terry” campaign with run in classrooms. More info to follow. Students will participate in a School Terry Fox Run on Sept 21 after recess. |
| Fri. Sept. 24 | School buses are not running on Friday, September 24 as school district 27 is not in session on this day. Sacred Heart is in-session this day. Thank you for planning alternate transportation for your child ahead of time. |
| Thurs. Sept. 30 | Truth & Reconciliation Day—No School |

SCHOOL OFFICE HOURS

Monday to Friday
8:00am to 3:30pm
(closed 1:00pm—1:30pm)

DRESS CODE

Students are required to wear the proper uniform clothing unless informed otherwise by the school.

Welcome to the 2021-2022 school year!

We are very proud to be your child's school and we look forward to working with your child and you throughout the school year. I wish to welcome our new staff, parents and students to our community. I also would like to welcome back parents and students who have been a part of the journey in education and Faith here at Sacred Heart Catholic School.

The following are some of the precautions that were in place last spring. These will remain in place for our 2021-2022 school year, until further notice:

- Students in grades 4-12 are required to wear masks indoors and on busses.
- Students in grades K-3 are recommended to wear masks
- All staff are required to wear masks
- There are exceptions for when students can't, or are unable to, wear a mask
- Visitors are limited each day and they should schedule in advance where possible
- Daily health checks continue

The following changes will be made as our school community feels safe to do so:

- There will no longer be cohorts (2M of distance is no longer specified)
- There will be a return of school sports, clubs and increased field trip options

In spite of the uncertainties we face in the community and the world around us, I am confident without a doubt that our Sacred Heart spirit, positive energy and teamwork will guide us through another successful school year. Please remember to check your email, our school Facebook Family page and our school website. It is important to remember that the Health Authorities may recommend specific measures for our region throughout the school year.

Your partner in Catholic education,

Mrs. V. Fer

St. Paul says:

*In my work, I eagerly do my best. In my play, I cooperate and share.
In all activities, I offer my best back to God.*

MEDICAL



We will send home golden MEDICAL ALERT FORM with each child on the first day of school. **ACTION: Please complete this form and return it to the school ASAP so that important medical alerts are updated.**

At this time, we have no staff or students with significant peanut or nut allergies. Therefore, we are able to bring these items into the school.

FRESHGRADE



Our school will be continuing to use Freshgrade to connect parents, teachers and students with the goal of communicating student learning and assessment. Parents/guardians will receive an “invitation” from the classroom teacher in their email (occasionally these invitations go into your junk mail). Follow the directions within this email to access your child’s Freshgrade portfolio through the app. If you have any questions, please contact the classroom teacher.



TUITION

Families who are paying the full annual tuition this month please note that it is DUE September 15 to take advantage of the 5% discount.

AFTER SCHOOL CARE (ASC) PROGRAM



Please contact the ASC Program Manager, Jessica Blaine (jblaine@sacredheartwl.com) if you would like to register your child for the after school care program. Drop-in spots will be available, as space allows. Payment must be made in advance. A snack will be provided.

TIME: 2:50pm — 5:15pm

COST: \$16.00 day or \$265.00 for the month

BUS PROCEDURES



For safety reasons it is important that you contact the school office if your child’s normal bus plan changes on a particular day. Please call the office early in the day to advise us of these changes. The only way we can ensure your child safely arrives where they are supposed to is if you let us know the plan.

BUS PROTOCOL REMINDERS:

Students walking to Marie Sharpe on the bus line are expected to:

- Walk in twos and stay together
- Walk on the sidewalk only
- Follow the instructions of the supervisors
- No electronics in use while in the bus line (no ear buds, no cell phones)

These rules are for the safety of all students who are walking to Marie Sharpe School to catch their bus home or students who are walking down to join the programs for Rec and Roll or Boys and Girls Club .

REMINDERS & PROCEDURES

OUR SCHOOL DAY

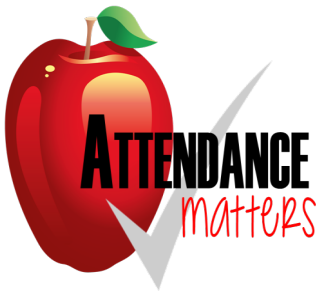
8:00—8:45 am	Drop off Kindergarten—Grade 3: Upper field, upper boot room door Grade 4—Grade 7: Lower field, side door
8:48 am	First tone: students line up at designated area, and teacher leads them into school
8:50 am	Second tone: class begins
10:30 am	Recess begins
10:42 am	First tone: students line up at designated area
10:45 am	Students enter and class begins
12:00 noon	Students go outside to play
12:26 pm	Students enter school and lunch begins
12:45 pm	Lunch time ends and class begins
2:50 pm	Dismissal All students must be picked up by 3:00 pm

ABSENTEES

It is necessary for parents/guardians to contact the school office if a child will be absent.

LATE ARRIVALS

In order to help us practice new health and safety protocols, every effort should be made to arrive to school on time. Should a student have to arrive to school late, he/she must enter through the front of the school and pick up a late slip at the school office.



DROP OFF & PICK UP AT OUR SCHOOL



For the safety of all students, please pull into a parking spot when you are dropping off and picking up students. Do not stop in the driveway or stop near the south entrance (hopscotch and basketball play area). Please advise any friends or relatives who may be picking up/dropping off your child. Please pick your children up promptly after they are dismissed from school. **Please ensure your child walks safely to their drop-off area in the morning.**

GATES

- The lower driveway (2nd Ave) is for bus student use only in the morning and will be blocked off from 8:00 to 9:00 am.
- The upper gates (Pigeon Ave) will be open in the morning until recess at 10:30 am.
- The upper gates will be locked from approximately 10:00 am until 12:30 pm. These gates are closed to ensure the safety of our children as they walk between the school and the lower playground.

TELEPHONE MESSAGES

We urge all parents and students to **make after school arrangements before school** begins to eliminate many of the phone messages. Students may use the office phone when necessary; however, the phone is not to be used to make after-school arrangements with friends. These plans should be made before arriving at school.