



SACRED HEART CATHOLIC SCHOOL

455 Pigeon Avenue
Williams Lake, BC V2G 4R5
Phone (250) 398-7770 Fax (250) 398-7725

August 26th, 2019

Dear Parents & Guardians,

Welcome to Sacred Heart Catholic School! I hope you had a wonderful and relaxing summer. My name is Vanessa Fer, and I am the Principal for this coming school year. For those of you who may not know me, I had the pleasure of teaching music at SHCS for the last two years and am thrilled to be in my new role. I welcome your positive energy and dedication to your child's education, and look forward to working with you and your children.

School begins on Tuesday, September 3rd. Class lists will be posted on the office bulletin board and outside of classrooms. The schedule for the first week is as follows:

Kindergarten students:	Tues, Sept. 3 rd	8:50am – 11:20am
	Wed, Sept. 4 th & Thurs, Sept 5 th	8:50am – Noon
	Fri, Sept 6 th	NO SCHOOL
Grade 1-7 students:	Tues, Sept. 3 rd	8:50am – 11:20am
	Wed, Sept. 4 th & Thurs, Sept 5 th	8:50am – 2:50pm
	Fri, Sept 6 th	NO SCHOOL

Beginning September 9th, 2019 all students will attend from 8:50am – 2:50pm. The first week of school your child will bring home a September calendar, a September meal plan menu, and a newsletter. If you have any questions, feel free to call or drop by the school.

BUSING

The buses will be available from the first day of school: Tuesday, September 3rd.

In our desire to fulfill our responsibility to you for the safety of your children, we ask you to assist in providing important bus information. Prior to your child traveling on the school bus, please call the bus garage at 398-3881 and then inform our school of your child's bus number, driver's name, morning arrival time at Sacred Heart, and after school departure time from Marie Sharpe Elementary. *If your child was a bus student last year, please do not assume the bus number and driver will be the same. We ask all parents to call for an update and advise the school of this information.*

In the morning, the buses drop our students off at the 2nd Avenue driveway of our school. We have a supervisor meet them and show them the proper route to walk up to and into the school. After school two supervisors walk the students down to Marie Sharpe School to catch the buses.

LUNCH PROGRAM - BEGINS SEPTEMBER 9TH

Our lunch program will begin on **Monday, September 9th**. **Please be sure to pack your child a lunch and recess snack for the first days of school** (Tuesday, September 3rd, Wednesday, September 4th, and Thursday, September 5th).

Please be sure your child is signed up prior to the start date. Payment can be paid monthly (by pre-authorized debit) or on a yearly basis. The lunch cost will be \$66 per month / \$660 per year. The meal plan menu will be sent out in hard copy and by email prior to the beginning of each month.

AFTER SCHOOL CARE PROGRAM

At the time of registration for the 2019-2020 school year, families indicated whether they intended to have their child / children registered in the After School Care (ASC) program. Updated registration forms are needed each year for full time and drop in students; these forms are attached.

Payment for the ASC program must be made in advance. 72 hours notice is necessary if you would like to receive a refund or to transfer days.

Time: 2:50pm – 5:15pm

Cost: \$16.00 day or \$265.00 for the month

First days of After School Care:

- Wednesday, September 4th and Thursday, September 5th
- There is **no after ASC program on Tuesday, September 3rd or Friday, September 6th**

UNIFORMS

The dress code is attached. The office is open August 26th to 29th from 9:00am – 3:00pm if you would like to purchase uniforms before the first day of school. PLEASE NOTE – The school council will be reviewing the uniform fees at the beginning of this school year; these fees have not been revised for many years and we expect that they may increase to reflect current uniform costs.

STAFF AND TEACHERS

Our staff for the 2019 – 2020 school year is as follows:

Principal	Mrs. Vanessa Fer
Kindergarten	Mrs. Rhoda Fuller
Grade 1	Mrs. Cara Fraser
Grade 2/3	Mr. Matt Hilbert
Grade 3/4	Mrs. Jane Wallace
Grade 5	Mrs. Tennille Davis
Grade 6/7	Mrs. Claire Bertoli
Learning Assistance	Mrs. Cecilia Schaubroeck
French & Religion	Ms. Kalelin Kirk
Library Technician	Mrs. Samanda Smith

Certified Education Assistants:

Mrs. Joslyn Gentles, Mrs. Monica Hildebrand, Mrs. Helena Holloway, Mrs. Debi Kosolofski, Mrs. Kathy Pelchat-Henri, Mrs. Debbie Reid, Ms. Kirby Rissanen

After School Care Program: Mrs. Leigha Holley and Miss Jessica Blaine

Cook: Mrs. Brenda Rowley

Custodian: Mrs. Maria Salazar

Secretary: Mrs. Tara Sherlock

GAVIN LAKE

All students in Grade 6 and 7 are invited to attend the **Gavin Lake camp September 9th – 11th**. We will need some parent volunteers to come along for this trip; if you are able to volunteer, please ensure that we have a current volunteer criminal record check on file (or request a link to do so) and email the school as soon as possible. The pre-trip checklist and parent information package for this Gavin Lake trip will be forwarded along to you soon. A **mandatory parent meeting will be held on Wednesday, September 4th at 7pm**; consent forms and further details will be discussed in this meeting.

I look forward to meeting you all.

Sincerely,

Mrs. Vanessa Fer
Principal, SHCS

Attachments:

2019-2020 Calendar

Dress Code Policy

After School Care program registration form