

Please review the Discipline Policy which includes Bus Line Misconduct information, then sign & return this form. Thank you.

STUDENT NAME: _____

SACRED HEART CATHOLIC SCHOOL DISCIPLINE POLICY

The goal of this Discipline Policy is to provide a safe and cooperative environment under which the students can grow to Christian maturity and complete self-discipline.

Expectation: Treat self and others with respect. Play safe and share.

A Minor Infraction includes:

- not following school rules
- misuse of playground equipment
- rough or unsafe behavior
- vulgar language
- fooling around in the building
- derogatory comments and gestures/put downs towards others
- taunting and teasing
- disruptive behaviour
- disrespect/ rudeness towards or arguing with staff

Consequences: (May be one or more of the following)

A Minor Infractions Report will be completed and a copy will be sent to the parents, teacher and office.

- loss of privilege
- time out in a supervised area
- detention at school (Parents will be notified of any after school detention prior to it being served.)
- other appropriate consequences

A Major Offense includes:

- three minor infractions within a 2 week period
- vandalism
- theft or dishonesty
- gross insubordination or willful disobedience or defiance
- intentional physical violence
- use of drugs or alcohol or weapons
- irresponsible actions causing bodily harm including for example: spitting and biting (not exhaustive list of examples).
- truancy and leaving the school grounds without permission

Consequences: A Major Offense Discipline Report is completed for each Major Offense.

Major Offenses are recorded from September to June and accumulate during the school year.

Note: In extraordinary serious situations the Principal may summarily suspend a student and parents will be notified to pick up the child at the school.

1st Offense- Student is reported directly to the principal and parents are contacted to pick up child for the remainder of the day. An action plan between the school and home will be created to avoid a 2nd offense. Parents and students will be notified of the consequences of a 2nd offense. The student will receive 5 days of recess and lunch detentions. The principal will follow up with parents after detentions have been spent.

2nd Offense- Parents will be called immediately to pick up their child. The student will serve a 3 day suspension and may not participate in any school activities. Prior to returning a meeting will take place between parents, student and principal to go over the action plan and make adjustments accordingly. The student will serve 5 days of recess and lunch detentions and must sit out all school activities beyond curriculum. Parent and students will be informed that a 3rd offense results in an expulsion from the school. Parents and student will sign a contract stating that they are aware of the consequences of a 3rd offense.

3rd Offense or offenses of extraordinary circumstances- Parents will be called for a meeting and the student will be expelled (removed permanently) from Sacred Heart Catholic School. Expulsions may be appealed to the School Council. ***It is at the principal's discretion whether an expulsion or suspension should take place on the 3rd offense.***

BUS LINE MISCONDUCT

Any offences in the bus line will result in the following (and may be in addition to items listed above)

1st Offense – Verbal Warning to Student

2nd Offense – 2nd Verbal Warning to Student and Letter to Parent advising that further offences may result in bus line privileges being taken away and student not being escorted to Marie Sharpe School to catch afternoon bus.

3rd Offense – Parents called to pick up child(ren) Bus line privileges suspended. Students will not be allowed in the bus line until a meeting is held with parents.

Any matters not covered by this Discipline Policy will be dealt with as they occur.

I have read and acknowledge the above Discipline Policy of Sacred Heart School.

Parent/Guardian Name: _____ Signature: _____

Date: _____